
Official Minutes of the September 11, 2019, Pierce Conservation District Board Meeting:

Present:

Supervisors:

Jeanette Dorner, Chair
Scott Gruber, Vice Chair
John Hopkins, Auditor
Brian Sullivan, Member
Cindy Haverkamp, Member
Hannah Febach, Associate Supervisor
Bill Schiller, Associate Supervisor

District Personnel:

Ryan Mello, Executive Director
Selena Corwin, Senior Finance & Administration Director
Robin Buckingham, Livestock Farm Resource Specialist
Carly Canter, Administrative Assistant
Mehgan Nishiyama, Administrative Assistant
Saiyare Refaei, Harvest Program Coordinator
Katherine Gieseke, Harvest AmeriCorps Member

Other Attendees:

Sheila Marcoe, Department of Ecology

The September 11, 2019 meeting of the Pierce Conservation District was called to order at 5:04 PM. The meeting was held at the District office.

Introductions:

Ryan introduced Saiyare Refaei and Katherine Gieseke, the newest members of the District. Saiyare and Katherine took a few minutes to tell about themselves.

Please see Exhibit A: <S:\Board of Supervisors\Board Notes\2019\Attachments\9 - September\A - Sign-in Sheet.pdf>

Consent Agenda:

- a) Approve Minutes of the August 14, 2019 Meeting.
Please see Exhibit B: [B - \\server1\Shared\Board of Supervisors\Board Notes\2019\Approved Notes\08-14-2019 Approved Notes.pdf](#)

- b) Authorizing the Executive Director to Enter into a Contract with the Department of Ecology for a Washington Conservation Corps Crew for the 2019 – 2020 term in an amount to not exceed \$188,650.
Please see Exhibit C: [S:\Board of Supervisors\Board Notes\2019\Attachments\9 - September\C - Board Memo on WCC Contract.docx](#)
Please see Exhibit D: [S:\Board of Supervisors\Board Notes\2019\Attachments\9 - September\D - Schedule 2019-2020.xlsx](#)

- c) Authorizing the Executive Director to Enter into a Contract with the State Recreation & Conservation Office for an \$570,000 Estuary & Salmon Restoration Program (ESRP) Grant & \$95,880.08 National Estuary Program Grant and associated sub-contracts to Mason Conservation District in an amount to not exceed \$204,796.33 and Thurston Conservation District in an amount to not exceed \$227,551.33 for the Shore Friendly South Sound Initiative.
Please see Exhibit E: [S:\Board of Supervisors\Board Notes\2019\Attachments\9 - September\E - Shore Friendly South Sound Initiative ESRP and NEP Grant Authorization.pdf](#)

John moved to approve the consent agenda. Scott seconded the motion. The motion passed unanimously.

August 31, 2019 Treasurer's Report:

Selena presented the Treasurer's Report and financial activities for the month of August 2019. She reviewed the Profit and Loss statement; Rates & Charges are on target.

Selena reviewed the Balance Sheet, Deposits, Missing Checks, and Treasurer's Report in detail with the Board. There are no missing or voided checks.

Bill mentioned the multiple charges related to insurance, Selena explained those were regarding minor incidents causing insurance claims with District vehicles.

Brian moved to approve the August 31, 2019 Treasurer's Report. John seconded the motion. The motion passed unanimously.

Please see Exhibit F: [S:\Board of Supervisors\Board Meeting Financials\2019\Sept 2019.xlsx](#)

Farm Program Cost Share Project Round 4 Allocations:

Robin presented Dionas Farms, Dionas Farms, Haugen Farm, Bright Ide Acres and Mensonides Farm Cost Share.

- a) **Dionas Farms Cost Share**
- b) **Dionas Farms Cost Share**
- c) **Haugen Farm Cost Share**
- d) **Bright Ide Acres Cost Share**
- e) **Mensonides Farm Cost Share**

After great discussion between the Board Members, they came to conclusion. Scott and John agreed they would like more information regarding the long-term projects and current farm plan.

Cindy moved to approve the Dionas Farms livestock watering facility and fencing project for total District Cost Share amount not to exceed \$6,219 of PCD Rates cost share funds. Scott seconded the motion. The motion passed unanimously.

John moved to approve the Dionas Farms Nutrient Management project for a total District Cost Share amount not to exceed \$969.18 of PCD Rates cost share funds. Brian seconded the motion. The motion passed unanimously.

Scott moved to approve the Haugen nutrient management project for a total District Cost Share amount not to exceed in PCD Rates cost share funds. John seconded the motion. The motion passed unanimously.

John moved to approve the Bright Ide Acres livestock watering facility for a total District Cost Share to not exceed \$7,368.75 of PCD Rates cost share funds. Brian seconded the motion. The motion passed unanimously.

Cindy moved to approve the Pasture re-seeding and cover cropping project in an amount not to exceed \$9,232.20 of Rates cost share funds with the condition of a one-time opportunity for this cost share for the purpose to rehabilitate the soil. Scott seconded the motion. The motion did not pass, 3 – Nay, 1 – I.

Please see Exhibit G: <S:\Board of Supervisors\Board Notes\2019\Attachments\9 - September\G - 2019 All Cost Share Assistance Projects.docx>

Please see Exhibit H: S:\Board of Supervisors\Board Notes\2019\Attachments\9 - September\H - Dionas_516_614_Cost Share Request Memo.docx

Please see Exhibit I: S:\Board of Supervisors\Board Notes\2019\Attachments\9 - September\I - Dionas_516_614_Capital Budget Project Scoring.docx

Please see Exhibit J: S:\Board of Supervisors\Board Notes\2019\Attachments\9 - September\J - Dionas_590_Cost Share Request Memo.docx

Please see Exhibit K: S:\Board of Supervisors\Board Notes\2019\Attachments\9 - September\K - Dionas_590_Capital Budget Project Scoring_201903 - Copy - Copy - Copy.docx

Please see Exhibit L: S:\Board of Supervisors\Board Notes\2019\Attachments\9 - September\L - Haugen_590_Cost Share Request Memo.docx

Please see Exhibit M: S:\Board of Supervisors\Board Notes\2019\Attachments\9 - September\M - Haugen_590_Capital Budget Project Scoring_201903.docx

Please see Exhibit N: S:\Board of Supervisors\Board Notes\2019\Attachments\9 - September\N - Ide_516_Cost Share Request Memo.docx

Please see Exhibit O: S:\Board of Supervisors\Board Notes\2019\Attachments\9 - September\O - Ide_516_Capital Budget Project Scoring_201909.docx

Please see Exhibit P: <S:\Board of Supervisors\Board Notes\2019\Attachments\9 - September\P - Mensonides seeding cost share memo.docx>

Please see Exhibit Q: <S:\Board of Supervisors\Board Notes\2019\Attachments\9 - September\Q - Mensonides seeding scoring sheet.docx>

Robin left at 6:16 PM

Compensation Philosophy Statement & Pay for Performance Program:

Ryan discussed the draft Compensation Philosophy Statement and Pay for Performance Program Framework.

This program got many likes among the Board Members. Cindy discussed moving bullet statement towards the beginning to show how much the District values their employees.

Additionally, Cindy suggested adding clear directions for staff to know who to address if there are issues with their compensation.

Please see Exhibit R: <S:\Board of Supervisors\Board Notes\2019\Attachments\9 - September\R - Compensation Philosophy Statement and Pay for Performance Program.pdf>

WA Association of Conservation Districts Resolution:

Discussion of topics to be brought up at the WACD Area meeting in October. District Elections, should they be included on the general ballot? Three of five positions would be voted upon. By doing this.

Brian said it would politicize the positions. It could work for King Conservation District but not everyone else. Your platform would be set up to raise taxes.

Jeanette said it would help engage directly to show what we do and why we need rates.

Ryan will notify the Board of other issues/policies that are brought up for this meeting.

Strategic Plan Outcomes Reporting:

Ryan reviewed some of the plan outcomes and suggested the removal of Clean Water Target due to County still marks grades for most streams, but no longer highlighting one stream per watershed in this way. Discussion.

Please see Exhibit S: <S:\Board of Supervisors\Board Notes\2019\Attachments\9 - September\S - Strategic Plan Tracking Final - USE THIS ONE 9.11.19.pdf>

Chair Reports:

- WA Association of Conservation Districts: Area Meeting: October 8th, held in Snohomish.
- WA Association of Conservation Districts Annual Meeting: December 2nd – 4th in Tacoma at the Hotel Murano/Convention Center. Looking for Sponsors, Booths and/or Speakers.

Update from NRCS:

There was no update from NRCS.

Update from Department of Ecology:

Sheila Marcoe, Nonpoint Water Quality introduced and provided a brief background of herself. She discussed nonpoint activity updates and program updates.

Please see Exhibit T: <S:\Board of Supervisors\Board Notes\2019\Attachments\9 - September\T - Department of Ecology - Nonpoint Activity Update.pdf>

WA State Conservation Commission Update:

There was no update from WA State Conservation Commission.

Executive Director's Report:

- **Grants and new Revenues Report:**
Ryan gave a brief explanation that the Grant Report was not included do to Allan is out of town and Kristine is still transitioning.
- **WACD Area Meeting:**
October 8th in Snohomish at Mark Cranen's Farm. Please speak with Mehgan if you need assistance.
- **2019 Advisory Council Meeting:**
Ryan will coordinate with Jeanette for scheduling

Carly and Meghan left.

Closed Session: for the purposes of labor negotiations

Entered discussion at 7:47 PM

John moved to enter a closed session pursuant to RCW 42.30.140 for the purpose of Labor Negotiations matters not to exceed 15 minutes. Brian seconded the motion.

Closed discussion at 8:02 PM

Carly and Meghan re-entered.

Board Member Comments & Open Discussion

John brought up the River Walk with updates regarding, when it will be, and activities planned.

Scott noticed signs in Eastern, WA that read “Entering ‘ _____ ’ Conservation District”. What would it take to get these in Pierce County?

Ryan announced that the \$25,000 Green Partnership Fund grant for Sound Outreach will not be happening. Original staff on board with this project left Sound Outreach. Sound no longer has capacity for this project.

There being no further business, the Pierce Conservation District Board Meeting was adjourned at 8:10 pm.

SUMMARY OF MOTIONS:

- 1. John moved to approve the consent agenda. Scott seconded the motion. The motion passed unanimously.*
- 2. Brian moved to approve the August 31, 2019 Treasurer’s Report. John seconded the motion. The motion passed unanimously.*
- 3. Cindy moved to approve the Dionas Farms livestock watering facility and fencing project for total District Cost Share amount not to exceed \$6,219 of PCD Rates cost share funds. Scott seconded the motion. The motion passed unanimously.*
- 4. John moved to approve the Dionas Farms Nutrient Management project for a total District Cost Share amount not to exceed \$969.18 of PCD Rates cost share funds. Brian seconded the motion. The motion passed unanimously.*

5. *Scott moved to approve the Haugen nutrient management project for a total District Cost Share amount not to exceed in PCD Rates cost share funds. John seconded the motion. The motion passed unanimously.*

6. *John moved to approve the Bright Ide Acres livestock watering facility for a total District Cost Share to not exceed \$7,368.75 of PCD Rates cost share funds. Brian seconded the motion. The motion passed unanimously.*

7. *Cindy moved to approve the Pasture re-seeding and cover cropping Project in an amount not to exceed \$9,232.20 in Rates Cost Share funds with condition of one-time opportunity for this cost share for the purpose to rehabilitate the soil. Scott seconded the motion. The motion did not pass, 3 – Nay, 1 – I.*

Respectfully submitted,
Carly Canter, Administrative Assistant

Reviewed by,
Selena Corwin, Finance Coordinator

Accepted:  Chairman.