
Official Minutes of the August 14, 2019, Pierce Conservation District Board Meeting:

Present:

Supervisors:

Jeanette Dorner, Chair
Scott Gruber, Vice Chair
John Hopkins, Auditor
Don Gourlie, Associate Supervisor
Bill Schiller, Associate Supervisor

District Personnel:

Ryan Mello, Executive Director
Selena Corwin, Senior Finance & Administrator Director
Melissa Buckingham, Water Quality Program Director
Allan Warren, Communication & Development Director
Alison Nichols, Crop Farm Specialist
Kristine Swanner, Grant & Contract Coordinator
Carly Canter, Administrator Assistant
Mary Krauszer, Shoreline Program Manager
Mehgan Nishiyama, Administrative Assistant

Not Present:

Brian Sullivan, Board Member
Cindy Haverkamp, Board Member
Hannah Febach, Associate Supervisor
Sheila Wynn, Associate Supervisor

The August 14, 2019 meeting of the Pierce Conservation District was called to order at 5:09 pm. The meeting was held at the District office.

Introductions:

Ryan introduced Mary Krauszer and Mehgan Nishiyama, the newest members of the District. Mary and Mehgan took a few minutes to tell about themselves.

Please see Exhibit A: <S:\Board of Supervisors\Board Notes\2019\Attachments\8 - August\A - Sign In Sheet.pdf>

Consent Agenda:

- a) Approve Minutes of the August 14, 2019 Meeting.
Please see Exhibit B: <S:\Board of Supervisors\Board Notes\2019\Approved Notes\07-10-2019 Approved Notes.pdf>

- b) Approving an Interlocal Agreement between Pierce Conservation District and WA State University Puyallup Extension on a Direct Seed Drill Partnership
Please see Exhibit C: <S:\Board of Supervisors\Board Notes\2019\Attachments\8 - August\C – Board Memo – WSU ILA.docx>
Please see Exhibit D: <S:\Board of Supervisors\Board Notes\2019\Attachments\8 - August\D – 136768-001 MM DB – WSU ILA.pdf>

Scott moved to approve the consent agenda. John seconded the motion. The motion passed unanimously.

July 30, 2019 Treasurer’s Report:

Selena presented the Treasurer’s Report and financial activities for the month of July 2019. She reviewed the Profit and Loss statement; Rates & Charges are on target.

John mentioned the increase in District Repairs & Maintenance and Selena provided clarification satisfying the inquiry.

Scott moved to approve the July 30, 2019 Treasurer’s Report. John seconded the motion. The motion passed unanimously.

Please see Exhibit E: <S:\Board of Supervisors\Board Meeting Financials\2019\August 2019.xlsx>

2019 Mid-Year Budget Update:

Selena presented to the Board an overview of the mid-year budget. She discussed the actual revenues and expenditures for the first half of 2019 in comparison to the budgeted revenues and expenditures. Selena asked the Board to contact her with any questions.

Please see Exhibit F: <S:\Board of Supervisors\Board Notes\2019\Attachments\8 - August\F – Mid Year Budget Analysis.xlsx>

Water Quality Program Prioritization Project:

Melissa explained that she took the Board's feedback from April Board Meeting and worked with the conservation planning consultant to incorporate it. She presented a PowerPoint presentation to changes. Board suggested adding commercial lands into the candidate lands.

Please see Exhibit G: S:\Board of Supervisors\Board Notes\2019\Attachments\8 - August\G - BoardPresentation_August2019_ProposedCriteriaMetrics.docx

Please see Exhibit H: S:\Board of Supervisors\Board Notes\2019\Attachments\8 - August\H - BoardPresentation_August2019_ResponsesToFeedback.docx

Please see Exhibit I: S:\Board of Supervisors\Board Notes\2019\Attachments\8 - August\I - 2019_Watershed Prioritization Project_August.pptx

Farm Program Cost Share Project Round 3B Allocations:

This is a project the Board reviewed last month and requested staff to do one of three things: 1) Come back for Board consideration with a clearer connection to the District's priorities and strategic plan, 2) Rescope the project to ensure clearer consistency with District priorities, or 3) Decide not to move the project forward.

Ali presented a clearer connection to the District's priorities and strategic plan. She presented images of the property.

Ryan explained Brian's thoughts of this project not being a priority.

John moved to approve the Four Elements Farm Invasive Removal Project at an amount not to exceed \$6,000 of PCD Rates Cost Share funds. Scott seconded the motion. The motion passed unanimously.

Please see Exhibit J: <S:\Board of Supervisors\Board Notes\2019\Attachments\8 - August\J - Cost Share Request Memo to the Board - Four Elements - Invasive Removal.docx>

Please see Exhibit K: S:\Board of Supervisors\Board Notes\2019\Attachments\8 - August\K - Capital Budget Project Scoring - Four Elements - Invasives_.docx

Please see Exhibit L: <S:\Board of Supervisors\Board Notes\2019\Attachments\8 - August\L - Cost Share Request Photos - Four Elements>

Green Partnership Fund Program & Policies Update for the 2020 Application Cycle:

Allan presented the incorporated feedback from the July Board Meeting on the policies and procedures related to the Green Partnership Fund.

Scott moved to approve that we adopt the Green Partnership Fund policy changes as presented and discussed. John seconded the motion. The motion passed unanimously.

Please see Exhibit M: <S:\Board of Supervisors\Board Notes\2019\Attachments\8 - August\M - Green Partnership Fund Policy Discussion.docx>

Please see Exhibit N: <S:\Board of Supervisors\Board Notes\2019\Attachments\8 - August\N – 2020 GPF Request for Proposals – Draft.docx>

Chair’s Report:

- WA Association of Conservation Districts: Jeanette briefed the Board on recent developments with the Washington Association of Conservation Districts.
- August 21 Meeting: Jeanette said that the meeting that was to be held on August 21 in Ellensburg has been canceled.

Update from NRCS:

There was no update from NRCS.

Update from Department of Ecology:

There was no update from Department of Ecology.

WA State Conservation Commission Update:

There was no update from WA State Conservation Commission.

Executive Director’s Report:

- **Grants and new Revenues Report:**
Ryan gave a brief overview of the grant report that is submitted monthly to the Board.
Please see Exhibit O: <S:\Board of Supervisors\Board Notes\2019\Attachments\8 - August\O – August 2019 Grant Report.docx>
- **Mobile Meat Unit Quarterly Report:**
Please see Exhibit P: <S:\Board of Supervisors\Board Notes\2019\Attachments\8 – August\P – PSP – PCD Report Q2 2019.pdf>
- **2019 Goals Progress Update:**
Please see Exhibit Q: <S:\Board of Supervisors\Board Notes\2019\Attachments\8 – August\Q – 2019 ED Goals Progress Update.pdf>

Board Member Comments & Open Discussion

John discussed politics. He also brought up a news article regarding effects farming has on the environment.

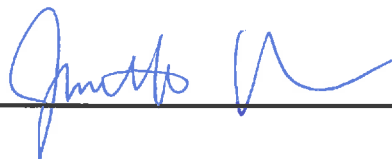
There being no further business, the Pierce Conservation District Board Meeting was adjourned at 7:50 pm.

SUMMARY OF MOTIONS:

- 1) *Scott moved to approve the consent agenda. John seconded the motion. The motion passed unanimously.*
- 2) *Scott moved to approve the July 30, 2019 Treasurer's Report. John seconded the motion. The motion passed unanimously.*
- 3) *John moved to approve the Four Elements Farm Invasive Removal Project at an amount not to exceed \$6,000 of PCD Rates Cost Share funds. Scott seconded the motion. The motion passed unanimously.*
- 4) *Scott moved to approve that we adopt the Green Partnership Fund policy changes as presented and discussed. John seconded the motion. The motion passed unanimously.*

Respectfully submitted,
Kristine Swanner, Grant & Contract Coordinator

Reviewed by,
Selena Corwin, Senior Finance & Administration Director

Accepted:  _____ Chairman.